

American Legion Post 236
Rental Contract for Clay-Ray Veterans Reception Halls
200 Concourse, P.O. Box 297
Excelsior Springs, Missouri 64024
816-630-7711
clayrayvets@mchsi.com
www.clayrayvets.com

This Contract is made this _____ day of _____, 20_____, by and between American Legion Post 236 (hereinafter referred to as “Club”) and _____ (hereinafter referred to as “Renter”).

Rental Fee

A \$100 deposit is required upon execution of this contract. All remaining fees are due on or before the date of the event. An eight (8) day cancellation notice is required prior to the date of the event; if the event is cancelled seven (7) days or less prior to the event, the \$100 deposit will be forfeited and retained by the Club. The collection of event admission or cover charges is prohibited.

Hall A (large room)	\$185 – non-member \$150.00 - Sunday \$110 – members (must be a member for at least 6 months)
Hall B (small room)	\$50

Hours

All events must conclude and all individuals attending the event must depart the Club *no later than 12:30 a.m.* The individual in charge at the Club at the time of the event has the authority to shut down any event or evict any individual at his/her discretion.

Kitchen

Under no circumstances will the use of the kitchen be permitted by the Renter.

Food

Non-alcoholic food items only. *Any food that would be considered illegal in nature is prohibited.*

Liquor and Soft Drinks

- If Renter elects to have an employee of the Club bartend in the Reception Hall, Renter has the choice to have an “open bar” and pay the entire amount of all sales at the conclusion of the party *or* have all attendees pay for drinks individually. If Renter elects to have an “open bar,” Renter is **not allowed to advertise an “open bar” when describing the event.**
- No outside alcoholic beverages or soft drinks are allowed, with the exception of coffee, tea, or non-alcoholic powdered drink mixes.
- Soft drinks and alcoholic beverages can be purchased in the Club’s bar. All alcoholic beverages must remain inside the building.
- Tap (keg) beer must be served by a Club bartender, which requires a \$50 bar set up fee. Keg beer prices are as follows:
 - ✓ \$100 – Miller
 - ✓ \$115 – Budweiser, Bud Lite, Miller Lite.
- ***Any unused portion of the keg(s) must remain with the Club.***
- Children under the age of 13 must be accompanied by an adult over the age of 18 when entering the bar to purchase beverages – no exceptions allowed.

Restricted Use of Club Premises

Events are restricted to the area of the Club as stated below in this Contract, with the exception of the bar for the use of purchasing alcoholic beverages and soft drinks only (no loitering in the bar is permitted). Failure to supervise children outside the contracted room(s) (including all Club property outside the building) will result in the immediate termination of this Contract and all parties will be asked to leave the premises.

Event Cleanup

Included in the rental fee. However, the Renter will be charged a fee for any excessive messes that would be considered unusual and out of the ordinary.

Damages

The Renter assumes all responsibility for any and all damages caused as a direct result of this event, and will be required to pay for the damages accordingly.

Date of Event _____ Starting Time _____

Fees:

Room(s) _____	
Bar Set Up _____	
Tap (keg) Beer _____	
Total Fees _____	
Less Deposit _____	Date Paid _____
Remaining Balance _____	Date of Forfeiture _____

Accepted and agreed this _____ day of _____, 20_____.

AMERICAN LEGION POST 236

Signature

Print Name

RENTER

Signature

Print Name

Street Address

Phone Number

City, State, Zip Code